

AUTHORIZATION/CONSENT FOR BACKGROUND CHECK

During the application process and at any time during the tenure of my employment/volunteer service with The Community of Grace Presbyterian Church, I hereby authorize ChoicePoint Services Inc., on behalf of the church, to procure a National Criminal File background report at no cost to me. I understand this report is necessary for the safety and security of children and youth of the church. I understand that I will receive a complete copy of the report provided to the church from my supervisor or team leader.

Applicant/Employee Signature

Date

_____-_____-_____
Social Security Number

Date of Birth

Printed Full Name _____

Street Address _____

City, State, Zip _____

Other Names You Are Known Under _____

Please fill out Ethical Form on reverse side

Office use only

Enter dates and initials below

_____ Background check run

_____ Original report reviewed by Area Leader

_____ Original filed/Copy mailed to applicant

Notes:

Ethical Behavior Background History

Purpose: The following information is requested as a part of providing a safe and secure environment for all children of Community of Grace. Copies of COG's *Policy and Procedures Regarding Ethical Behavior* are available in the office workroom at all times.

Name: **(please print)** _____

- 1. Has any civil, criminal, or ecclesiastical complaint ever been sustained or is any such complaint pending against you for sexual misconduct, neglect, or abuse of a minor?**

Yes _____ No _____

- 2. Have you ever resigned or been terminated from a position for reasons related to sexual misconduct?**

Yes _____ No _____

- 3. Have you ever been required to receive professional treatment for reasons related to sexual misconduct on you part?**

Yes _____ No _____

- 4. Have you ever been convicted of a felony?**

Yes _____ No _____

- 5. Do you abuse illegal drugs, prescription drugs, or alcohol?**

Yes _____ No _____

- 6. Has your driver's license ever been suspended or revoked?**

Yes _____ No _____

Please attach a further description of any affirmative answers, or request a confidential interview with the Pastor. Positive responses do not automatically disqualify someone from serving. You may be contacted for further information based upon your responses.

(Signature) I hereby affirm that the information provided is accurate.

(date)

Grounds for release from employment, or a volunteer position, include unethical conduct that may affect the health, safety or welfare of others, particularly youth and children. Additional grounds for release from employment or volunteer positions include falsification or omission of required information on this form. If the need for an investigation arises, this form may be released to the appropriate authorities.